NCUA 5300
Call Report Tools *in CU*BASE*

CU*Answers' tool to help you with your quarterly NCUA 5300 Call Report tasks, all from within CU*BASE.

CU*ANSWERS
A Credit Union Service Organization
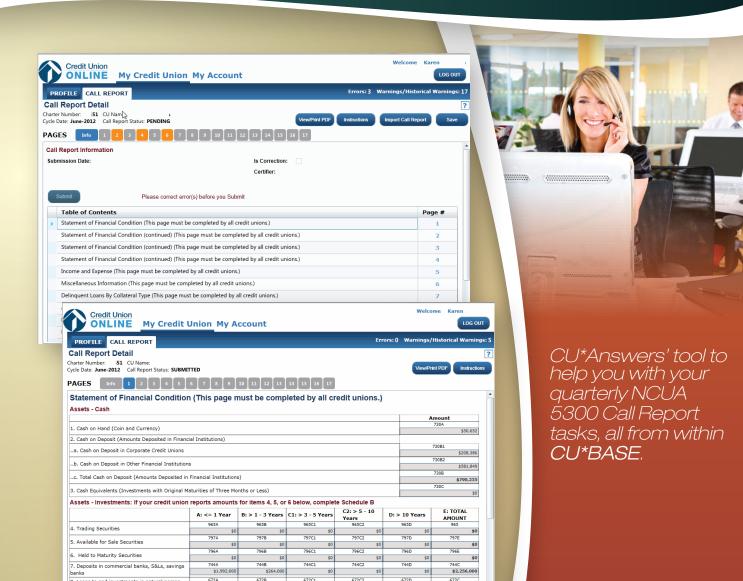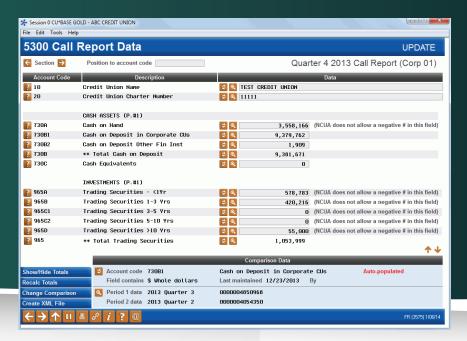
To help you with the quarterly NCUA 5300 Call Report task, use CU*BASE to enter your Call Report information! The software will even gather some of the data for you via automation routines that calculate G/L balances, counts and amounts by loan category, loan purpose, and loan security code. You configure the data that is appropriate for your credit union.

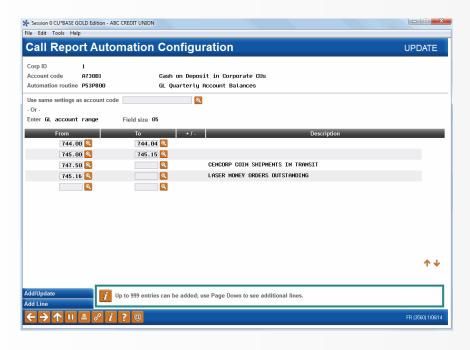## Completing Your Call Report in CU*BASE

The Call Report Data screens contain all the fields that you normally fill into the NCUA online software. Fields are presented in the same page order as the NCUA Call Report.

Each time that you create a Call Report, the data is saved for future analysis. You can compare the Account Code data for up to two prior periods at the bottom of the 5300 Call Report Data screen.

Pull Data Directly from CU*BASE Files

The idea behind automation routines is to let CU*BASE gather as much data as possible for the Call Report so that you don't have to! This will save time and may even eliminate some of your manual spreadsheets used to gather the data.

Automation Routines currently available are:

• **Prior Qtr** – Copy from prior quarter Call Report – this would be ideal for free-form text fields or checkboxes that seldom change from one quarter to the next.

• **G/L Balance(s)** – Pull a CU*BASE quarterly general ledger balance or multiple G/L balance(s).

• **Count/Amount by Loan Purpose Code(s)** - Pulls from MEMBER5/6 the purpose codes in the range entered and take the count/amount for the selected loans. Active status and non-written off loans are included.

• **Count/Amount by Loan Security Code(s)** - Pulls from MEMBER5/6 the security codes in the range entered and take the count/amount for the selected loans. Active status and non-written off loans are included.

• **Count Member Accounts by G/L (from EOM MEMBER files)** - The quarter end number of accounts from the appropriate MEMBER file with a primary G/L number in the selected range.

• **Account Balances by Primary G/L (from EOM MEMBER files)** - The quarter end account balances from the appropriate MEMBER file with a primary G/L number in the selected range.

• **Count/Amount by Loan Category Code(s)** – Pulls from MEMBER 5/6 the category codes in the range entered and take the count/amount for the selected loans. Active status and non-written off loans are included.

• **Count/Amount by Dividend Application(s)** – Pulls from MEMBER 1/2/4 the dividend applications entered and take the count/amount for the selected accounts.

* **Count/Amount by Loan Classification Code(s)** - Pulls from MEMBER 5/6 the classification codes in the range entered and take the count/amount for the selected loans. Active status and non-written off loans are included.
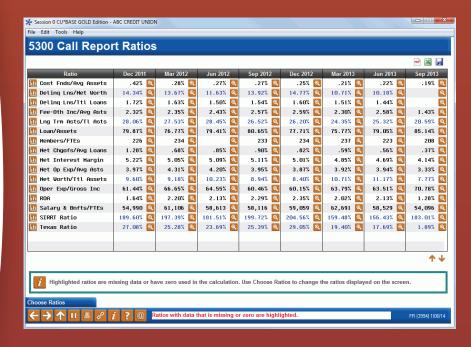
Uploading

Another great feature is that you can upload your CU*BASE Call Report data directly to the NCUA.

Analysis Tools for Your CEO

Access the Call Report Ratios Dashboard to have the system calculate ratios for you using the data from your existing Call Reports! These calculations match those used by the NCUA. You can even create monthly Call Reports so that ratios can be obtained monthly.

For more information, refer to the 5300 Call Report and CU*BASE Tools booklet at *http://cuanswers.com/kitchen/5300CallReport.pdf*

Reports for Your Auditors

To satisfy your auditors, you can print the 5300 Call Report Data Listing which provides all the data that you have entered into the CU*BASE Call Report (in the same order as the NCUA Call Report). Also, there is a Configuration Listing that displays the Account Codes that have an auto-pop configured.

Our Ongoing Commitment to 5300 Call Report Tools

CU*Answers has a dedicated resource on staff who monitors changes from the NCUA and updates the software, procedures and documentation accordingly. Credit unions receive regular communications about the tool, including notification of CU*BASE updates that will assist in completing the Call Report, and they can take advantage of regular training opportunities as part of CU*Answers University. Our designers are always looking for ways to add new automation and data-gathering techniques, and we are committed to new development and the ongoing evolution of the tools. And since the 5300 tools are part of the CU*BASE suite, all of these development and maintenance services are offered at no extra charge to our clients.

Need help with completing your Call Report?

Contact Xtend SRS Bookkeeping Services at 616-285-5711 ext. 277

CU*ANSWERS
A CREDIT UNION SERVICE ORGANIZATION

6000 28th Street SE
Grand Rapids, MI 49546
(800) 327-3478