

Online

Teller Receipt Analysis

Tools for Business Accounts

Online Banking Features Designed Especially for High-Volume and Business Accounts

CU*Answers is pleased to introduce an online tool that should be a big hit with your members who manage business accounts.

Available to all e-Statement members through the link in **It's Me 247** online banking, the new **Teller Receipt Analysis** shows summary totals and detail for common receipt line items, including:

- Checks in
- Cash in
- Cash back
- Cash advances
- Funds forwarded
- Deposits and payments
- Money orders and corporate checks
- Miscellaneous receipts
- Withdrawals and disbursements

Teller Receipt Analysis

Account # 2 Start Date 09/01/2010 End Date 09/30/2010 [Printable Version](#)

Following is a summary of individual line items from all teller receipts for the analysis period. Only activity posted in the lobby by a credit union teller will be included.

Transaction Category	Count	Total Amount
+ Cash received from a teller	4	836.61
- Checks In	3	511.61
+ Purchase of miscellaneous services from teller	1	335.00
+ Teller withdrawals and loan disbursements	4	660.00

Receipt ID	Date	Time	Description	Teller	Suffix	Amount
1953268	09/23/2010	10:41:25	Checks In	28		120.90
1953268	09/23/2010	10:41:25	Checks In	28		117.00
1953268	09/23/2010	10:41:25	Checks In	28		273.71

Receipt ID	Account #	Date	Time	Teller
1953268	257	09/23/2010	10:41:25	28

Suffix	Description	Amount	Balance	Principal	Interest
	Checks In	120.90			
	Checks In	117.00			
	Checks In	273.71			
	Cash received from a teller	511.61			

Click on a Receipt ID and see a copy of the data from the original receipt



How is data viewed?



Sample of the page a member sees after clicking the E-Statements button in It's Me 247 online banking

1. First, a member must be signed up for e-Statements.
2. Then, the member simply logs in to **It's Me 247** online banking and clicks the "E-Statements" button.
3. On the initial page, they can choose Credit Card Statements (if applicable), Statements, and now **Teller Receipt Analysis**.



Which receipts can be analyzed?

This analysis shows **teller receipts only**. That's because it uses the same CU*BASE teller receipt database that your staff uses to reprint teller receipts via Teller Control or transaction history. Applications such as mail/direct post or account adjustments do not feed into this receipt analysis.

Therefore, if a business leaves a night deposit, the credit union will need to run the deposits through teller posting in order to see the checks in this receipt analysis feature.

How long is data retained?

ONLINE	SELF PROCESSING
Teller receipt data is available for a rolling 90 days, starting with data gathered in July 2008 .	After you send teller receipt data to us for storage on our CU*SPY server, it will be retained for a rolling 90 days, starting the first month you send files to us. (If you have your own CoWWW server, you can choose a different retention period if you wish.)

How much does it cost?

This feature is included, at no extra charge, in your monthly e-Commerce Fee, which also includes unlimited **It's Me 247** Online Banking with PIB multi-layered security, regular and credit card e-Statements, e-Notices and e-Alerts, Online Banking Community (OBC) publishing, and CU*TALK Audio Response.

Q:

Is this tool available to other members, besides my business accounts?

A:

Yes! Although it's especially handy for business accounts, all members who are also signed up for e-Statements can view their teller receipt history this way!

Special Instructions For Our Self Processing CU Partners

Yes, the Teller Receipt Analysis tool is available to you, if you wish to activate it and promote it to your business accounts and other members. There are just a few steps that you will need to do to get set up, and then a new monthly procedure to add to your Operations run sheets to send the receipt data so it can be stored on a CU*SPY server (ours, or yours if you have your own CoWWW server).

1. Contact Lora Goodin at lgoodin@cuanswers.com (or ext. 111) and tell her you'd like to launch the Teller Receipt Analysis tool for your members.
2. We'll work with you to configure the system to receive and access your teller receipt data, as well as determine a retention schedule.
 - ⇒ If you have your own CoWWW server, the Teller Receipt Analysis application must also be loaded onto your server. There is no cost for this application, which is owned by CU*Answers, and we will assist you with this step as part of your configuration process.
3. You'll need to change your monthly operations schedule to add a step to be done after month-end is complete each month (it's best to do this so that this data is ready at the same time as your member e-Statements). A new option will be added to the CU*BASE Monthly Processing menu for this task (OPER > 3 > 12).

This step will take a file called **XMLRECxxxx** (where xxxx is your 4-digit CU#), which is automatically created during month-end, and archive it to the CoWWW server (either ours or yours as appropriate) so that it will be available to your members.

- ⇒ The XMLRECxxxx file is refreshed automatically during EOM, replacing last month's data. (A backup is not made during month-end processing, so you will not be able to go back to prior months you did not already archive.)
3. Decide when you want to activate the feature for members and we'll make arrangements to "flip the switch" at the appropriate time!
 - ⇒ You might want to accumulate a few months' worth of data before turning the feature on for members, so they can begin using it right away when activated.

From that point on your Operators will simply follow the new monthly procedure to download fresh data every month. The CoWWW server will take care of purging old data according to your retention schedule, and any member who is signed up for e-Statements will automatically have access to the new feature through online banking.

CU*ANSWERS
A CREDIT UNION SERVICE ORGANIZATION

6000 28th Street SE, Suite 100
Grand Rapids, MI 49546
616-285-5711 • 800-327-3478
www.cuanswers.com